

FULLY REVISED  
AND UPDATED  
FOR 2018



# APPRENTICES FOR **FIRE & SECURITY**

ALL YOU NEED TO KNOW ABOUT THE

# NEW FIRE & SECURITY APPRENTICESHIP STANDARD

IN ONE HANDY POCKET GUIDE

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This Pocket Guide has been designed as a quick reference to the new Apprenticeship Standard created by Employers from our industry via the Trailblazer programmes.

For a full explanation of any points referenced and for all the latest information please consult the full Employer Guidance Notes or visit:

**Apprentices for Fire & Security**

**[www.a4fs.org](http://www.a4fs.org)**

**or**

**Institute for Apprentices**

**<https://www.instituteforapprenticeships.org/apprenticeship-standards/fire-emergency-and-security-systems-technician/>**

# **WHY DO WE NEED A NEW APPRENTICESHIP STANDARD?**

As part of the Government's Trailblazer Initiative, an Employer Group with the support of the FSA, BSIA, FIA and other key industry stakeholders have developed a Fire, Emergency and Security Systems Technicians Apprenticeship which was launched in February 2017. It focuses on Employer-designed Apprenticeship standards to ensure Apprentices' training and assessment meet precise industry and business needs.

## **WHAT'S NEW?**

The standard is now a Level 3 Apprenticeship with a choice of Pathways, a Core Module and an End Point Assessment. There will also be an opportunity to transfer Level 2 City and Guilds - Electronic Security and Emergency Systems (1853) & Providing Electronic Security and Emergency Systems (2882) - to this new Apprenticeship.

## **WHAT WILL IT COST ME?**

For the majority of Employers the Government will cover 90% of the costs. A co-investment programme automatically pays the Training Provider via an online account.

# FUNDING

The Digital Apprenticeship Service creates a funding pot calculated on PAYE payments.

For businesses with a payroll of less than £3m 90% of the funding comes from the Government and those with less than 50 Employees will receive a 100% of funding if their Apprentice is between the age of 16-18 or additionally 19-24 with an Educational Health & Care Plan (EHCP).

The Apprenticeship Levy encourages businesses with a payroll greater than £3m to invest in Apprenticeships.

This contribution can be claimed back by employing Apprentices and the Government will provide a 10% top-up to the funding pot. More information can be found on pages 5 & 6 of this pocket guide.

## RECRUITMENT & TRAINING PROVIDERS

The Employer can choose the Training Provider from the Register of Approved Training Providers (RoATP).

The Employer can also choose an End Point Assessment (EPA) organisation - the third party company who are required to mark the final observations and exams.

For more information on all of this and to post your Apprenticeship vacancy online visit:

[www.a4fs.org](http://www.a4fs.org)

# HOW THE FUNDING WORKS FOR LESS THAN £3M PAYROLL

- SME employs an Apprentice
- Selects a Training Provider
- Funding band 12 - £18,000 (max) this is to cover 3 years (36 months) of training (not salary). You may find that your training provider will do this for less than the maximum.
- 90% paid by Government co-investment
- Extra support is available for 16-18 year olds and additionally 19-24 year olds with a Education & Healthcare Plan is as follows:
  - £1,000 to the Employer and £1,000 to the Training Provider
  - 100% of funding if less than 50 employees

For more information please visit:

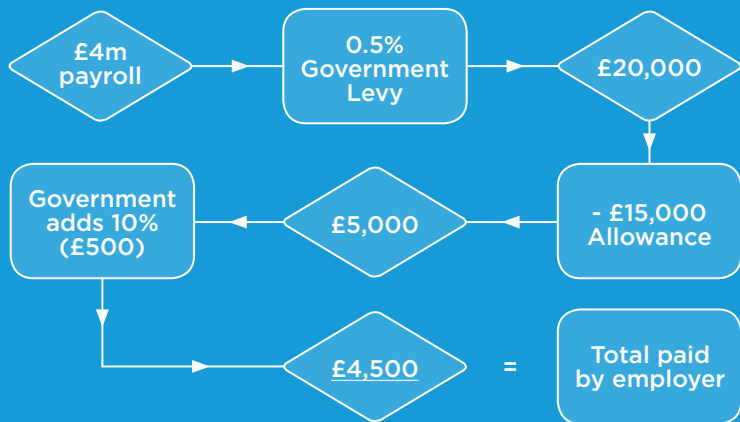
[www.a4fs.org](http://www.a4fs.org)

For a guide to Apprenticeship funding head to:

<https://www.gov.uk/government/publications/apprenticeship-funding-from-may-2017>

# HOW THE FUNDING WORKS FOR MORE THAN £3M PAYROLL

- Employers won't pay the first £15k of the levy
- Select a Training Provider
- Employer will receive a 10% levy top-up
- For example:



- This only applies if the payroll is in England. However all UK employers will have to pay the levy if eligible
- Collected monthly on live HMRC payroll data
- Digital Account showing funds available
- The SFA draws down the levy funds monthly. These payments expire after 24 months

# PATHWAYS AND ASSESSMENT

Choose which pathway best suits both your business and the Apprentice's journey:

- Security (combined Intruder, CCTV and Access Control Systems)
- Fire
- Fire & Emergency Lighting
- Fire & Security

All pathways include core modules with the addition of units relevant to the chosen discipline to create high quality engineers.

80% of the training will happen 'on the job' through experience and mentoring.

20% of the Apprenticeship will be knowledge based.

The final part of the Apprenticeship is the End Point Assessment (EPA). This can be taken in the final 12 weeks of the Apprenticeship.

The Apprenticeship will take 36 months to complete with the Apprentice becoming an increasingly valuable asset to your business each year.

For more information please visit:

[www.a4fs.org](http://www.a4fs.org)



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